



Sample Repairing the Harm Circle Preparation Checklist

**Adapted from Los Angeles Unified School District (LAUSD) Student Health and Human Services

☐ Establish who will act as circle keeper(s).

** The circle keeper(s) should be a certificated school staff member trained in the repairing the harm circle process who has a positive relationship with the participants.

☐ Who needs to be present in this circle to make it successful?

Name of circle keeper(s):

Names of participants:

<input type="checkbox"/>	Restorative conferences have taken place with all parties.
<input type="checkbox"/>	All data has been gathered from the incident(s).
<input type="checkbox"/>	The person(s) who caused harm has accepted responsibility for their actions and is willing to participate and follow the circle core guidelines.
<input type="checkbox"/>	The person(s) who was harmed is willing to participate and follow the circle core guidelines.
<input type="checkbox"/>	All other participants and support personnel are willing to participate and follow the circle core guidelines.
<input type="checkbox"/>	Everyone understands the reason for the repairing the harm circle.
<input type="checkbox"/>	Everyone knows where, when, and how long the repairing the harm circle will take place. Date: Time: Confirmed Participants Attending:



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<input type="checkbox"/>	Everyone knows who will be participating in the repairing the harm circle.
<input type="checkbox"/>	Everyone understands the repairing the harm circle process and their role in determining a resolution and agreement(s).